



eDiscovery
onCommand
Services

ZyLAB eDiscovery onCommand™ delivers the most experienced professional services team, the best eDiscovery software, and the most defensible process—all at an affordable, fair price.

Take immediate command of your eDiscovery matter.

World-class eDiscovery credentials, experience and methodology

eDiscovery and information management are ZyLAB's specialties—and we have the 30-year track record to prove it. ZyLAB technology and services have been selected for and cited in some of the world's most prominent litigation and investigations, from Enron, to AIG, and every UN-backed international war crime tribunal in the past decade.

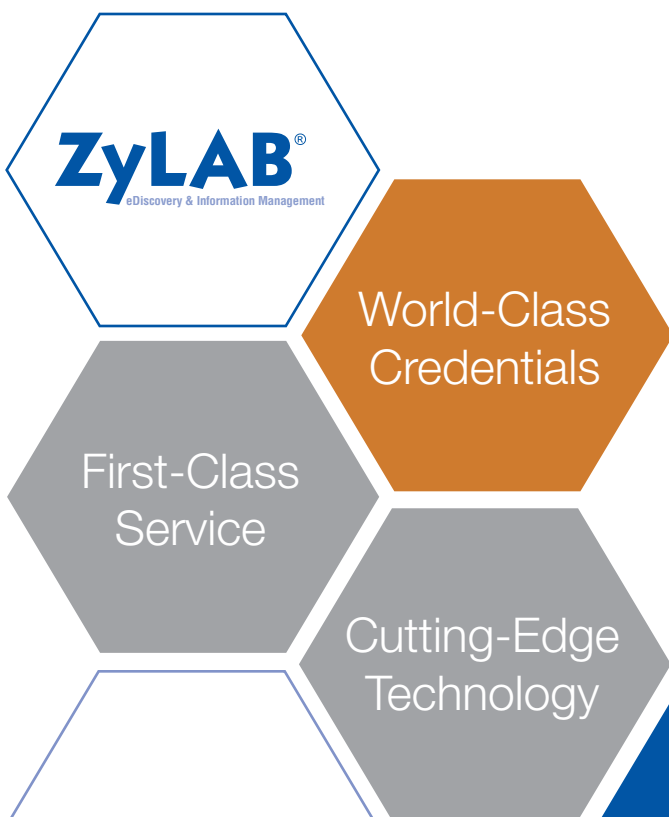
AmLaw Top 100 law firms choose ZyLAB as the go-to expert for meeting the rigorous information management and ESI requirements for high-profile cases tried in domestic and international courts. Why? Because ZyLAB adds simplicity, defensibility and certainty to any eDiscovery matter so that you can focus on what you do best.



ZyLAB **eDiscovery onCommand™** services are proportional to any matter and put you in command of the project within hours. There are no long term contracts, volume constraints, or software rollouts, and no project is wasted. You and your clients can re-use work on our SaaS or in-house eDiscovery platform.

The Best Experience

- US and international case citations
- 30 years pioneering information technology
- Unmatched flexibility to scale up/down
- Easy path to in-house processing
- Fair and affordable rates



First-class services at a fair price

ZyLAB eDiscovery onCommand consultants are immediately responsive and stand with you every step of the way—365/24/7. Our team has unparalleled experience and NATO Secret or Top Secret security clearance, and we handle all ESI and paper discovery with the utmost care. At any time, clients can view a custom dashboard documenting every repeatable and defensible process.

Our services span the entire Electronic Discovery Reference Model. Select the precise services that meet the needs of your current matter—whether that involves assessing and collecting data, optimizing and enriching data, or reviewing and producing it.

The Best Services

- Project turnaround in hours
- Easy reporting tools to monitor projects
- Highly-credentialed professionals
- Defensible and repeatable methodology
- State-of-the-art, global facilities
- Highest standards for quality and security

Assess Data

ZyLAB consultants assess data “in the wild”, deliver a preview of liabilities, and then identify and collect data for processing.

Configure Search Queries
Early Case Assessment
Legal Hold
Custodian Notification
Collection (onsite or offsite)
Paper or ESI

Optimize Data

Our team makes all data types searchable and enriches the data with concepts and facts that simplify legal review.

Unpack Files
Process Email
OCR Scanned Files
Translate Foreign Content
De-Dupe and Index
Extract Properties

Review Data

ZyLAB consultants will populate your ZyLAB Review Tool with the Clean Data Set and standby to output the Production Set.

First Pass Review Tool
Classify in Issue Folders
Tag Potentially Privileged
Auto Redactions
Any Production Format
3rd-Party Load Files

Call 1-866-995-2262 ext. 827 to book your next eDiscovery project or visit zylab.com for details.

1 Select the onCommand services you need. Your ZyLAB eDiscovery Consultant outlines a project plan and assembles the ideal ZyLAB resources to handle the heavy-lifting for you.

2 Monitor progress via your custom dashboard. Near real-time reports display everything from project status, to the custodian and search criteria that yield the most responsive data. We log all culling actions and chain-of-custody to ensure the methodology is easily repeated and defended.

3 Start legal review within hours. Authorized team members login to analyze, review, tag and mark the processed data stored on the secure legal hold server.

4 Scale the solution on-the-fly. At any time, you can add more raw data, modify the software users, update the project plan with additional services, leverage additional modules from the EDRM suite, or transition to an onDemand (SaaS) or onPremise eDiscovery system from ZyLAB.

Cutting-edge technology that finds more

ZyLAB software, which is at the heart of all eDiscovery onCommand services, finds more.

Our software delivers maximum recall of potentially relevant data by coupling advanced search techniques with the ability to decipher complex and multi-language files.

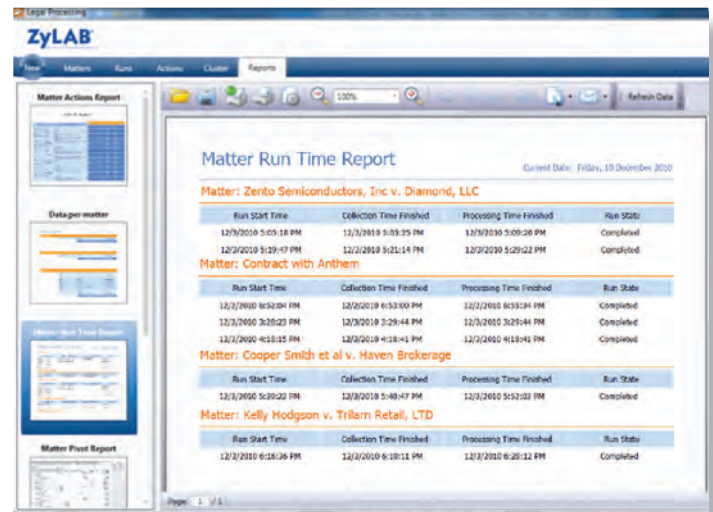
Everything from email, to attachments, to paper records become equally searchable and can be defensibly excluded. ZyLAB even supports detailed blueprints and schematics scanned in multiple directions. The software OCR's them and adds them to the searchable collection.

The software retrieves keywords or extracts previously unknown facts and entities such as names, places and addresses. ZyLAB casts the widest net for each search, and our Hit Highlighting & Navigation, Relevance Ranking, Faceted Search, and Data Visualization tools help you manage, review and refine the results with ease.

Our Legal Review software and related modules are among the most user friendly tools. The secure eDiscovery software is easy to use and it scales to single cases or to the demands of an entire litigation practice.

ZyLAB's Intelligent Redaction helps reduce review costs by giving users the option to automatically redact certain pattern-based content such as social security numbers and other personally identifiable information.

ZyLAB is the only eDiscovery vendor to receive the highest Gartner ratings for three consecutive years in the categories of eDiscovery and information access technology. We are ranked alongside Microsoft and Google.



The screenshot shows the ZyLAB Legal Processing software interface. The main window displays a 'Matter Run Time Report' for the date Friday, 19 December 2010. The report lists several legal matters with their respective run start times, collection times, processing times, and run states. The matters listed are:

- Matter: Zenito Semiconductors, Inc v. Diamond, LLC**
- Matter: Contract with Anthem**
- Matter: Cooper Smith et al v. Haven Brokerage**
- Matter: Kelly Hodgson v. Trilam Retail, LTD**

Run Start Time	Collection Time Finished	Processing Time Finished	Run State
12/9/2010 9:05:18 PM	12/9/2010 5:03:25 PM	12/9/2010 5:09:28 PM	Completed
12/9/2010 9:29:47 PM	12/9/2010 5:12:14 PM	12/9/2010 5:20:22 PM	Completed
12/2/2010 4:32:20 PM	12/2/2010 6:53:00 PM	12/2/2010 6:59:34 PM	Completed
12/3/2010 3:28:23 PM	12/3/2010 3:29:44 PM	12/3/2010 3:29:44 PM	Completed
12/3/2010 4:18:15 PM	12/3/2010 4:18:41 PM	12/3/2010 4:18:41 PM	Completed
12/3/2010 5:39:23 PM	12/3/2010 5:40:47 PM	12/3/2010 5:53:03 PM	Completed
12/3/2010 6:16:36 PM	12/3/2010 6:18:11 PM	12/3/2010 6:20:12 PM	Completed

Above: Reports track everything from the number of hits by issue or custodian, to the files excluded from the review set.

The Best Technology

- Highest possible ratings from analysts
- User-friendly and intuitive interface
- Best exploratory search for Meet & Confer and detailed pleadings
- Retrieves hits from 700+ file formats and 400+ foreign languages
- Intelligent Search & Replace redaction for non-pattern based entities (names)

A Gartner
"Leader" in
Information
Access solutions
for last 3 years

A Gartner
"Strong Positive"
choice for
eDiscovery
vendors

ZyLAB,
Microsoft, and
Google rank as
Top 3 vendors
for "ability to
execute"



Case Study: Top 10 Law Firm

ZyLAB eDiscovery onCommand delivered immediate results—
and 48-hour turnaround over a weekend

Top 10 NLJ 250 and AmLaw 100 firm

International, full-service law firm with
approximately 1,800 attorneys

A high-profile eDiscovery case for an
undisclosed brand

Meet and confer session was in 3
weeks putting extreme pressure on the
turnaround times

Project included 10 custodians

Data was mostly Lotus Notes® email
messages and attachments, including
password-protected and corrupt files

Friday

Several hard drives arrive at the ZyLAB facility after being shipped overnight from law firm.

Saturday

ZyLAB eDiscovery consultants work around-the-clock to cull, de-dupe, and filter. Password-protected files are located and returned to the client for unlocking before processing. ZyLAB indexes the clean Data Set and makes it 100% searchable.

Sunday

ZyLAB creates categorized review folders according to client preferences. ZyLAB tags, categorizes, and folders data that is protected by Attorney-Client Privilege. ZyLAB tags, categorizes, and folders data that is deemed to be Confidential. ZyLAB removes files from the Data Set based on matches with client's pre-defined keywords.

Monday

ZyLAB loads the Review Set into ZyLAB Legal Review software. After a 30-minute online training session, client's litigation team leverages the software to review and redact the data.

Post-Review

ZyLAB receives Production requirements from client and delivers the required Concordance® and Summation® load files via secure FTP. Client is able to deliver the required content for the Meet and Confer, and ultimately, a favorable settlement is reached.

“The assistance provided by ZyLAB in modifying the ZyLAB review tool to our preferences, and in processing our client’s documents on an expedited basis contributed to the end result of a favorable settlement for our client. We look forward to working with you in the future.”

- Senior Paralegal, **Top 10 NLJ and AmLaw firm**

“ZyLAB offers our clients, commercial and Federal alike, one of the most comprehensive solutions on the market.”

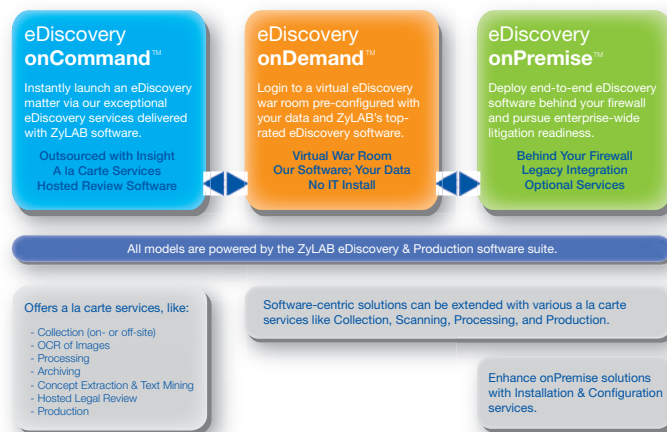
- Allan Kalkstein, Vice President and General Manager, Legal Information Management Services Group, **Lockheed Martin**

ZyLAB eDiscovery onCommand in practice

ZyLAB’s incredibly powerful technology helps attorneys take command of complex evidence that is customary in different practice areas. Robust OCR and searchability of graphics and schematics are invaluable to [Patent, Trademark, Construction and Manufacturing](#) cases. ZyLAB’s multi-lingual support, UNICODE compliance, and exploratory search and fact extraction are key for [International and Foreign Corrupt Practices Act \(FCPA\)](#) litigation. The ability to extract number-based patterns adds instant value to [Accounting and Financial](#) practices. And ZyLAB’s intelligent, automatic redaction of personally identifiable information is critical for [Employment and Healthcare](#) practices.

The eDiscovery solution that grows with you

One size does not fit all—which is why ZyLAB offers customized solutions that scale as your needs grow. Start with any of our three eDiscovery models (each of which is perfectly tailored to your current needs) and then seamlessly transition to another tailored option as your requirements change. Your projects, software preferences, and acquired knowledge transition as well.



Above: ZyLAB offers unmatched flexibility and scalability of eDiscovery software and services.

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