



# Tailor-made eDiscovery

## Services and software that fit your needs today and can be seamlessly adjusted over time

One size does not fit all. ZyLAB offers customized solutions that scale as your needs grow—so that you maximize the financial and strategic benefits of managing your own eDiscovery.

### ZyLAB eDiscovery **onCommand™**

Increase your bandwidth and decrease IT pressure so that you can instantly launch an eDiscovery project.

ZyLAB eDiscovery onCommand puts your legal team in control of a matter within hours—not weeks. Based on the dynamics of your case, ZyLAB helps you create a game plan and then assigns a seasoned project team to [handle the heavy-lifting for you](#). Offload as much of the IT and administrative burden as you wish—whether it involves digital forensics, legal production, or anything in between.

For every case, you gain complete [visibility](#) into its progress, and your internal and external legal team maintains access to your data via [ZyLAB Legal Review](#) software.

- ✓ World class services delivered 24/7 by professionals with unparalleled experience
- ✓ 20/20 progress reports and complete transparency of processes
- ✓ Clear, repeatable and defensible processes
- ✓ Access to the only software with top ratings for eDiscovery & information access
- ✓ Highly secure and scalable

### ZyLAB eDiscovery **onDemand™**

Login to a virtual eDiscovery war room pre-configured with your data and our top-rated eDiscovery software.

ZyLAB eDiscovery onDemand provides the ultimate turnkey system for an impending legal matter. With your [legal hold collection hosted](#) in ZyLAB's elastic, secure and DoD and SAS-70 compliant infrastructure, your team—or an optional ZyLAB project team—logs in to your private war room to cull, classify, review, analyze and produce responsive documents.

Your [data remains secure](#), and your IT and legal teams gain ZyLAB's end-to-end, EDRM-aligned eDiscovery software [without capital investments or rigorous deployments](#).

- ✓ A fully-featured and secure testing ground for eventually bringing eDiscovery in-house
- ✓ Use of top-rated eDiscovery software without a capital investment
- ✓ A scalable self-service platform every case
- ✓ A full range of optional litigation support services from global facilities
- ✓ Clear, repeatable and defensible processes

### ZyLAB eDiscovery **onPremise™**

Deploy end-to-end eDiscovery behind your firewall and pursue enterprise-wide litigation readiness.

ZyLAB's onPremise eDiscovery & Production system provides your IT department with a field-tested and EDRM-aligned eDiscovery software product that can be [deployed in modules](#), integrated with legacy systems, and utilized without limitations for multiple legal matters. Automate collection and processing, and gain intuitive end-user tools for exploratory search, legal review, and production.

The system can be enhanced with [compliance archiving](#), e-mail and SharePoint archiving, records management, and [enterprise information management](#).

- ✓ Fast implementation and freedom to deploy internally or in a private data center
- ✓ Fully documented quality control, auditing, reporting and performance measures
- ✓ A full range of optional 24/7 services from state-of-the-art offices across the globe
- ✓ Global maintenance and support
- ✓ Scalable and extendible solution

 Use the **eDiscovery Customization Tool** to shape your ideal solution.

# eDiscovery Customization Tool

## Configure your ideal combination of Services, Software and Infrastructure

- ➔ Mark the items you need at this time.
- ➔ ZyLAB will review your selections from columns **L**, **S** and **I** and recommend the ideal solution.
- ➔ As your needs evolve, ZyLAB will help you scale, transition and adjust the solution.

### Litigation Support Services

- Project game plan
- Staff augmentation
- Client-provided collection
- ZyLAB Preservation & Collection
- On-site scanning services
- Case data setup
- Processing of paper documents
- Processing/culling of ESI
- OCR of images
- De-duplication
- Search strategy consultation
- Early Case Assessment
- Secure data hosting
- Concept extraction
- Text mining
- Boolean searches
- Legal review
- Analysis
- Forensic analysis
- Reporting
- Data production
- Other

### Software

- Full eDiscovery system including Information Management Platform (in-house)
- Full eDiscovery system including Information Management Platform (SaaS)
- Full eDiscovery system including Information Management Platform (Ad hoc)
- Collection & Processing Module only
- Legal Review Module only
- TIFF Archiving and Production only
- Professional Text Mining and Analytics
- SharePoint Connector
- Email System Connector
- Records and Contract Management
- Archiving for Email, Compliance, etc.
- Other

### Infrastructure, Installation & Configuration

- Maintenance and Support
- Pre-Installation Roadmap
- Custom architecture and engineering
- Data Source Configuration
- Data Exchange Design and Printing
- Clustering, High availability and Archiving
- User Management Planning
- Workflow Mapping & Configuration
- End-user Training and Methodology
- Other

#### For ZyLAB Representative:

NAME:

COMPANY:

PHONE:

EMAIL:

- eDiscovery **onCommand**
- eDiscovery **onDemand**
- eDiscovery **onPremise**

To learn more about ZyLAB eDiscovery solutions, visit [zylab.com](http://zylab.com) or call 1.866.995.2262 for assistance.

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