

Automated eDiscovery from ZyLAB

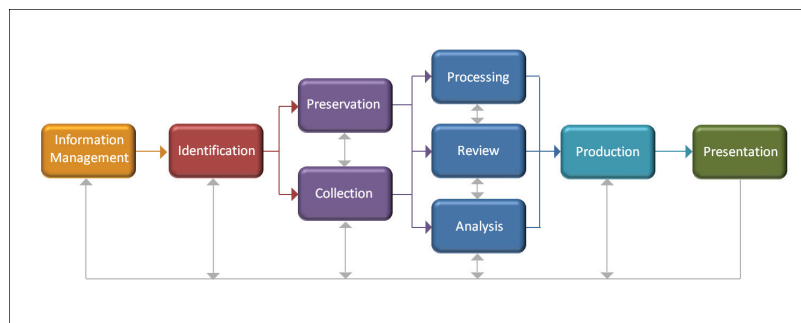
ZyLAB eDiscovery software incorporates dozens of automated processes to make eDiscovery more manageable for Legal and IT professionals.

The Benefits of Auto-eDiscovery

- Reduces the need for human intervention and the potential for human errors
- Alleviates unnecessary burdens on employees
- Minimizes interruptions to operations and lost productivity
- Accelerates project completion and efficiency
- Lowers eDiscovery costs
- Adds greater process control and defensibility
- Increases accuracy, reliability, and chain-of-custody assurance
- Maintains sampling and QC options.

EDRM-aligned Automation

The ZyLAB eDiscovery & Production System automates key actions associated with every core node of the Electronic Discovery Reference Model (EDRM). See figure below.



INFORMATION MANAGEMENT Automated Processes

- Alerts for files that are scheduled for destruction or retention renewal
- Notifications when certain types of data enters the network
- Auto-classification and foldering of enterprise information
- Automatic bulk conversion to XML and archiving of native format
- Machine-assisted translation of foreign language content.

(Continued on reverse...)



“[ZyLAB] is one of the few that can justifiably claim to offer software to cover all the relevant parts of the e-discovery process.”

~ Nick Patience, Research Director for The 451 Group, 2011

Call Now!

Auto-eDiscovery
from ZyLAB will
reduce your direct
and indirect costs.

For a demonstration or price quote, contact **Brad Davis** at **866-995-2262 ext. 827** or brad.davis@zylab.com. Visit us at zylab.com.

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ZyLAB[®]
eDiscovery & Information Management



IDENTIFICATION Automated Processes

- Auto pre-screening “in the wild” for key issues appearing in network files and metadata
- Reports of potential data matches, file count, volume, custodians, and in-network paths
- Auto-wizard to generate reusable electronic legal hold notifications with custom instructions, due dates, auto-populated matter details, and questionnaires
- Bulk merging and distribution of notifications to selected employees in Active Directory®
- Legal hold status updates are automatically displayed on dashboard
- Automatic reminders to non-responsive recipients of the legal hold notification.

PRESERVATION & COLLECTION Automated Processes

- Paths to custodians’ network data sources (laptop, PST, SharePoint, etc.) are automatically recorded in dashboard
- Batch-copy of data at the defined time (now, day-forward, etc.) from all defined sources to the preservation archive
- Automatic incremental collections of new data based on the administrator’s defined schedule and frequency.

PROCESSING, REVIEW & ANALYSIS Automated Processes

- Automatic indexing of data collection and auto conversion to uniform and searchable format
- Automatic culling to unpack compound files (e.g. ZIP, RAR) and nested e-mails and their attachments
- Automatic removal of NIST file matches
- Automatic de-duplication
- Automatic language recognition and option for automatic translation
- Automatic extraction of metadata
- Automatic recognition and processing of OCR bitmaps
- Automatic flagging of “outlier files” requiring manual attention
- Automatic coding, categorization and foldering based on defined search engine behavior and results
- Automatic generation of robust review portal with active hyperlinks to original preserved files.

PRODUCTION Automated Processes

- Automatic bulk redaction of defined keywords and patterns (e.g. all digits in the format of a Social Security Number)
- Automatic application of Bates stamps on the data set.

eDiscovery Done Fast—Done Right

To automate key aspects of your next eDiscovery project, call us at 866-995-2262 ext. 827.